



# MYSTIC VALLEY REGIONAL CHARTER SCHOOL

## Teacher Recommendation Request Form

After careful thought and consideration, I believe that your observations of my performance as a student will enhance my college applications. I would greatly appreciate it if you could assist me by writing a letter of recommendation.

I plan to major in \_\_\_\_\_.

Attached is a copy of my resume and/or student activities list for your information and inspiration. Although I have not finalized my decision, I am currently interested in the following colleges:

**\*\*Colleges accepting the Common Application will have a “\*\*\*\*” following them. Teachers will directly upload recommendations to these schools.**

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For colleges **not** using the Common Application: I have attached and labeled the required form(s) from the college(s) to which I am applying. Please return form(s) to me, along with your letter before the end of school on this date: \_\_\_\_\_.

Students check one:

- I HEREBY WAIVE MY RIGHT TO REVIEW THIS RECOMMENDATION.
- I DO NOT WAIVE MY RIGHT TO REVIEW THIS RECOMMENDATION.

Thank you again for your willingness to assist in my college application process. I appreciate your time and efforts!

Student signature \_\_\_\_\_

Date \_\_\_\_\_

\*\*\* Note to students: Please remember that in order for your college counselor and teachers to submit documents online, including teacher recommendations, you **MUST** add their information into the Common Application Online Form System after you submit this paper form to your teacher. The teacher/counselor will then receive an email prompting them to log into the system. If you forget to add their information, they cannot log in and help you by writing a recommendation!